

## 7.2. For Company administrators

Company administrators can use the following User-Manager functions.

### [List of available functions for Company administrators]

Function name	Explanation
Display Company Information	Displays registration information of logon user's company.
Display Organization Information	Displays the registered organization information of the logon user's company.
Display User Information	Displays user information of the logon user's company.
Create User Information	Creates the user within the logon user's company.
Modify User Information	Modifies user information within the registered company.
Delete User Information	Deletes the user within the registered company.
Display Process Information	Displays process information within the company.
Create Process Information	Creates the process within the logon user's company.
Modify Process Information	Modifies process information within the registered company.
Delete Process Information	Deletes the process within the registered company.
Batch Registration	Information of user, process and company within the company can be created, modified and deleted.

### < Explanation of User-Manager Top (For Company administrators)>

**u-DIEX User-Manager** Logon Information UserID : 1111111 Name : ichiro

**For Common Users** (2)

Display User Information (2)  
 Modify User Information  
 Display Process Information

**For Co. Admin** (3)

Display Company Information (3)  
 Display Organization Information  
 Display User Information  
 Create User Information  
 Modify User Information  
 Delete User Information  
 Display Process Information  
 Create Process Information  
 Modify Process Information  
 Delete Process Information  
 Batch Registration (4)

**User-Manager TOP PAGE**  
 According to the functional list at left, or the following explanation, choose the function you wish to execute.

**For Common Users** (2)

Displays or modifies your User Information.  
 Displays self-managed Process Information.

**For Co. Admin** (3)

Displays your company's Company Information.  
 Displays your company's Organization Information.  
 Displays, creates, modifies or deletes your company's User Information.  
 Displays, creates, modifies or deletes your company's Process Information.  
 Downloads your company's Organization, User and Process Information as a CSV file.  
 Uploads the CSV file defining your company's Organization, User and Process Information.

**Notes**  
 The renewal of information (creation, change, and deletion) performed with the "USER Manager" menu is reflected within 24 hours to other menus (Web-EDI and Setup).  
 \* Since reflection is performed to 0:00-1:00 (u-DIEX center time), I ask you to refrain from use of the renewal of information in the above-mentioned time.

(5) (6)

Main Menu User-Manager TOP Manual PRODUCED BY TOYOTA DIGITAL CRUISE INC.

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**-User-Manager Top screen layout for Company administrators**

No.	Function name	Explanation
(1)	Logon Information	Displays user ID and user name of logon user.
(2)	For Common Users	Displays the functions for common users.
(3)	For Co.Admin	Displays the functions for Company administrators.
(4)	Main Menu	Displays Main Menu screen.
(5)	User-Manager TOP	Displays User-Manager Top screen.
(6)	Manual	Displays Online User-Manager Manual screen.