7.2.9 Modify process information

[Function explanation]

[Function outline]

Modifies the process of logon user's company.



*This overview indicates the following process: Nanaro, a Company administrator modifies the registration information of Hachiro Process managed by Hachiro who is the user in the same company.

[Main function]

(1) Modify process information.

Process managed by the user in the company that logon user belongs can be modified.

[Operating explanation with the screens]

Explains the procedure for modifying process information in the overview by using Web-EDI screen.

-Search for process of logon user's company.

(1) Click on "Modify Process Information" or "Modifies your company's Process Information" for Co. Admin.

For Common Users (Your Information) U Display A User Information Display Process Information Display Process Information For Co. Admin (Your Company's Information) For Co. Admin	Iser-Manager TOP PAGE according to the functional list at left, or the following explanation, choose the function you wish to execute. For Common Users Displays or modifies your User Information. Displays self-managed Process Information.
(Your Company's Information)	F. 6. 41.0
Display Company Information Display Organization Information Display User Information User Information User Information Display Process Information Create Process Information Encrease Information Delete Process Information Delete Process Information Delete Process Information Delete Process Information Delete Process Information Batch Revisation	Notes Part Co. Nume Page 201 Page 201 Page 201 Page 201 Page 201 Page 201 Page 201 Page 201 Page 201 Page 201 Page 201 Page 201 Page 201 Page 201 Page 201 Page 201 Page 2
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- (2) Select "Process ID" for Process Search Item.
- (3) Input "Process ID" being searched to Process Search Contents.
- (4) Click "Search" button.

< (User-Manager) Input Search Conditions (Process Information) >

🏄 u-DIEX - Microsoft Interne	t Explorer			X
u-DIEX User-Mar	nager Log	on Information User ID : 7777777 h	Name : nanarou-of-C3000	
For Common Users				
(Your Information)	Search Proces	s Information	Search	(4) Click "Search" button.
User Information	Category	Search Item	Search Contents	
User Information	Company	Company Code	C3000	
Display Process Information	Organization	Organization Code 💌		
For Co. Admin	User	User ID 💌		
(Your Company's Information)	Process	Process ID	P888888	
Display Company Information				
Display Organization Information				
Display				
UserInfo Create (2) Select	"Process ID"	for Process Search Item	(3) Direct input	
User Info	11006331D	Ior Process Dearch item		
Modify User Info			ex. P888888 .	
Delete User Information				
Display Process Information				
Create				
Modify				
Process Information				
Delete Process Information				
Batch Registration				
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🖉 Done			📄 🎒 🖉 Internet	

(5) Click on "Process ID" in "Process Information List".

🗿 u-DIEX - Microsoft Interne	t Explorer						
u-DIEX User-Mar	nager Log	n U	ser ID : 7777777	Name : nanarou-of-C3	000		
For Common Users							
(Your Information)	Search Proces	s Information			Search		
Display User Information	Category	Sea	rch Item		Search Contents		
Modify User Information	Company	Company Code	8	C3000			
Display Process Information	Organization	Organization	Code 💌				
For Co. Admin	User	User ID	-				
(Your Company's Information)	Process	Process ID	-	P888888			
Display Company Information	-						
Display Organization Information	Process Information List						
Display User Information	Company Code	Process ID		Process	Name		
Create User Information	C3000		hachi-proces:	s			
Modify User Information	2 (5)						
Delete User Information							
Display Process Information							
Create	(5) Click on "Process ID".						
Process Information		ex. P88	8888				
Modify Process Information							
Delete Process Information							
Batch Registration							
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-Modify process information.

- (1) Modify process information.
- (2) Click "Modify" button.

cess Information	de	C*2000			_		
Process ID	146	P888888			_		
Process Nam	ie	hachi-process		(Re	quired)		
Organization	Code	S3001					
OS		windows		(Re	quired)		
Admin. User	ID	8888888		(Re	quired)		
Valid Period	(Start Date)	2003/07/13	(YYYY/MM/DD)	(Re	quired)		
Valid Period	(End Date)	2009/12/31	(YYYY/MM/DD)	(Re	quired)		
istration/Update In	formation						
Registration	Date	(1) Modify pr	ocess information.				
Update Date							

- (3) Confirm the modified process information.
- (4) Click "OK" button.

< Modification Confirmation (Process Information) >

Process Information	
Company Code	C3000
Process ID	P888888
Process Name	hachi-process
Organization Code	\$3001
OS	windows
Admin. User ID	8888888
Valid Period (Start	Date) 2003/07/13 00:00
Valid Period (End	Vate) 2009/12/31 23:59
legistration/Update Informa	ion
Registration Date	(3) Confirm the modified process information.
Update Date	(Background of the modified part is displayed in red.)

(5) Click "OK" button.

< Modification Results (Process Information) >		
🚰 u-DIEX - Microsoft Internet Explorer		
Modify Process Information Results	ОК	(4) Click "OK" button.
Information of Process ID: P888888 modified.		
Cone Done	📋 🥶 Internet 🥢	