6.1.16 Address books

[Function explanation]

[Function outline]

Saves destination list as address book, and sets the destination from the address book when uploading or copying.





*This overview indicates the following process: Taro Sekkei creates and maintains common address book, and creates personal address book.

[Main functions]

(1) Creating common address book

Creates common address book and stores it at u-DIEX. Common address books are managed at each service, so they are available for users who are registered in the services.

(2) Common address book maintenance

Contents of created common address books can be modified.

(3) Creating personal address book

Creates personal address book and stores it in the client computer.

[Operating explanation with the screens]

Explains the procedure for setting the address book by using Web-EDI screen.

♦ Create the address book

(1) Click "Browse" button for Destination.

< (Web-EDI) Upload>

🚈 u-DIEX - Microsoft Interne	t Explorer							1			
u-DIEX Web-	EDI	Logon Informatio	User ID : SEKKE	0001 Nam	ie : Taro Sekkei						
Part Estimate Service	👔 Upload	Download	Cop/ &	Delete	Prosertied		G Data List				
	Current Addres	ss : /Part Estimate	Service/Requests								
Welcome	Destination:	Ĩ.	(1)		Directory	•	Browse		(1)	Click "Browse	" button.
	Valid Period:	<u> </u>	(YYYY/MM/DD)		(24hh:mm)						
	Deadline:		(YYYY/MM/DD)		(24hh:mm)		Maintenance				
	Release Date:	2003/12/22	(YYYY/MM/DD)	16:28	(24hh:mm)	(Ine	Address Book)			÷	
	Character Set:	BINARY 💌	Transfer Mode:	Batch	×		Upload		Setup	Destination	(Directory)
	Upload Data .	List	Select data	to upload					screen	is displayed.	
Main Menu Web - El	DI TOP E-mail Notif	fication Setup Perso	nal History Mar	ıual	PRODUCED E	Y TOYOTA D	IGITAL CRUISE INC	a			

- (2) Set the user being registered in the address book. See page 82.
- (3) Click "Save to Address Book" button.

<Setup Destination (Directory)>

🚈 u-DIEX – Microsoft Internet Explorer		1
Destination Setup (Directory)	Cancel	
Search		
Enter search conditions, and click the "Search" button. For a detailed explana	tion of the search method, click <u>here.</u>	
Company Code 💌 DEMO2 AND User ID	SEIZOU0001 Search	
Search Results		
Select a destination from search results, and click the "Set" button.		
	Set	
Reset	<u>9</u> 2	
all Destination		
🔽 🧟 SEIZOU0001@DEMO2 SEIZOU Hanako Seizou		
(2) Set the user being registered in the address book.	ion" button.	
Reset	Save to Address Book Destination	(3) Click "Save to Address Book" button.
all Destination	9 	
🔽 🧟 SEIZOU0001@DEMO2 SEIZOU Hanako Seizou		↓
ジーベージが表示されました	📋 🙆 🛷 ብンターネット	Save (Address Book) screen is displayed.

-Save common address book

- (1) Select "Common Address Book".
- (2) Set common address book name.
- (3) Click "Save" button.

<Save (Address Book)>



(4) Click "OK" button.

<preservation (common="" address="" bool<="" results="" th=""><th><)></th></preservation>	<)>
🚰 u-DIEX - Microsoft Internet Explorer	
Save to Common Address Book Results	OK (4) Click "OK" button.
Common Address book : seizou-address was saved.	
🖉 ページが表示されました	

-Save personal address book

- (1) Select "Personal Address Book".
- (2) Click "Save" button.

< Save (Address Book)>



(3) Click "OK" button.

< File Download of Browser>



- (4) Specify "Save in" for the client computer.
- (5) Set the personal address book.
- (6) Click "Save" button.

<Save As> Save As ? × Save in: 🔂 demo - 🖬 🗂 -(4) Specify "Save in" for the personal address book. public-addrss0001.add 3 1 • seizou-address <u>S</u>ave (6) Click "Save" button. File <u>n</u>ame Cancel -Save as type .add Document (5) Set the personal address book.

(7) Click "Close" button after download has been completed.

<Download Results> Download complete - 🗆 × 1 **Download** Complete Saved: 20030911160747897.add from www.u-diex.jp Downloaded: 54 bytes in 1 sec Download to: C:\tmp\demo\seizou-address.add Transfer rate: 54 bytes/Sec Close this dialog box when download completes (7) Screen is closed by clicking Open Folder <u>O</u>pen Close "Close" button.

Maintenance of common address book

-Search for common address book being maintained.

(1) Click "Maintenance" button.

< (Web-EDI) Upload>

🚈 u-DIEX - Microsoft Intern	et Explorer							x
u-DIEX Web	-EDI 1	logon Information	User ID : SEKKE	10001 Na:	me : Taro Sekkei			-
ROOT	👔 Upload	(Lewided)	Good X	Delete	Cresereted		🗘 Data List	
	Current Addres	ss : /Part Estimate	Service/Requests					
⊕ <mark>⊡ Welcome</mark>	Destination: Valid Period:	[Directory	*	Browse	(1) Click "Maintenance" button.
	Deadline:		(YYYY/MM/DD)		(24hh:mm)		Maintenance	
	Release Date:	2003/12/22	(YYYYMM/DD)	16:28	(24hh:mm)	(The	Object is Common Address Book)	
	Upload Data	List	Select data	to upload				Maintenance (Common Address Book) screen is displayed.
Main Menu Web - E	DI TOP E-mail Notif	ication Setup Person	nal History Ma	nual	PRODUCED B	Y TOYOTA I	DIGITAL CRUISE INC.	C.
IE I))		109-791	Ale

- (2) Set common address book being searched.
- (3) Click "Search" button.
- < Maintenance (Common Address Book)>

🚈 u-DIEX - Microsoft Internet Explorer	
Common Address Book Maintenance	(2) Direct input.
Enter the common address book name, and click the	"Search CX. SCIZOU-AUGIESS .
seizou-address	Search
Common Address Book List	(3) Click "Search" button.
Reset	
<u>all</u>	Name
🔽 seizou-address	
	Course are displayed
	Search results are displayed.
, 全] ページが表示されました	📑 🙆 ተጋターネット

- (4) Tick off the common address book being modified.
- (5) Click "Modify" button.

< Maintenance (Common Address Book)>

Common Address Book Maintenance Cancel Enter the common address book name, and click the "Search" button. Seizou-address Common Address Book List Add Modify Delete Peset	Explorer
Enter the common address book name, and click the "Search" button. Seizou-address Common Address Book List Add Modify Delete	Maintenance Cancel
Seizou-address Search	s book name, and click the "Search" button.
Common Address Book List Add Modify Delete	dress Search
Add Modify Delete	c List
Reset 1	Add Modify Delete
	Î
all Name	Name
seizou-address (5) Click "Modify" button.	(5) Click "Modify" button.
(4) Tick off.	(4) Tick off.
Setup Destination (Directory) screen is displayed.	Setup Destination (Directory) screen is displayed.
▲] ページが表示されました ▲] ページが表示されました	○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○

-Modify the registered contents of common address book

(1) Search and set the new destination for the address book.

a-biex - microsoft internet explorer		
estination Setup (Directory)		Cancel
earch		
Enter search conditions, and click the "Se	arch" button. For a detailed explanation of the search method, click [here.
Company Code 💌 DEMO2	AND User ID	Search
earch Results		
Select a destination from search results, a	nd click the "Set" button.	
		Set
Reset		
<u>all</u>	Destination	
DEMO2	SEIZOU	
election		
If all of the selected contents displayed in	the results are correct, click the "Save" button.	
	dress Author Name SEKKEL Taro Sekkei	Save
Common Address Book Name seizou-ad		
Common Address Book Name seizou-ad Reset (1) SEIZOU company	is set for the destination.	
Common Address Book Name Seizou-ad Reset (1) SEIZOU company	is set for the destination.	
Common Address Book Name Seizou-ad Reset (1) SEIZOU company all	is set for the destination. Destination SEI2OU	

- (2) Uncheck the box of unnecessary destination.
- (3) Click "Save" button.

< Setup Destination (Directory)>

🚈 u-DIEX - Microsoft Internet Explorer				<u> </u>	
Destination Setup (Directory)			Cancel		
Search					
Enter search conditions, and click the "Search"	button. For a detailed explanati	on of the search method, click <u>her</u>	<u>e.</u>		
Company Code 💌 DEMO2	AND User ID		Search		
Search Results					
Select a destination from search results, and cli	ck the "Set" button.				
			Set		
Reset					
<u>all</u>	Destination				
DEMO2	SEIZOU				
Selection					
If all of the selected contents displayed in the re	sults are correct, click the "Sav	e" button.			
Common Address Book Name seizou-address	Author Name:SEKK	EI Taro Sekkei	Save	↓	(3) Click "Save" butto
Reset	Γ				
(2) Uncheck	>	Seisou Hanako is d	leleted		
<u>all</u>	Destination	from the destination.			
	SEIZOU				
EIZOU0001@DEMO2	SEIZOU Hanako Seizou				
🛃 ページが表示されました			インターネット	1.	

(4) Click "OK" button.





(5) Click "OK" button.

< Overwrite Confirmation (Common Address Book)>

🗿 u-DIEX - Microsoft Internet Explorer	_ = X			
Overwrite Common Address Book Confirmation	Cancel OK	 	(5) Commo updated I button.	on address book is by clicking "OK"
Address book :				
seizou-address				
already exists. Overwrite?				
	¥	ļ		
(を) ページが表示されました	_ 🔒 🛛 インターネット 🔢 🖉			
(6) Click "OK" button.				
< Preservation Results (Common Addres	ss book)>			
🚈 u-DIEX - Microsoft Internet Explorer		1		
Save to Common Address Book Results	ОК	► (6	∂) Click "Oŀ	K" button.
Common Address book :				
seizou-address				
was saved.				
	<u> </u>			
● ページが表示されました	🔄 🔁 🔁 ብンターネット 🖉	-		

